MEMORIAL UNIVERSITY OF NEWFOUNDLAND
Academic Council of the School of Graduate Studies
Minutes, WebEx Meeting of October 19 , 2020

PRESENT: A. Surprenant (Chair), A. Warren, r. Gosine, I. Inwang, AM Sullivan, G. Galway, A. hossain, A. Alhowaide, C. Badenhorst, D. Farquharson, R. Shannahan, M. Cheema, A. Lang, K. Bulmer, E. Pittman, D. Moralejo, E. Haven, C. Bottaro, A. Kim, M. Burchell, H. Liu, M. McKibbon, A. Dorward, A. Variyath, R. Joy, N. Sawar

APOLOGIES: S. Cadigan, F. Khan, A Beardsworth

1.   MINUTES

It was moved by A. Dorward, and seconded by M. Burchell, that the minutes of the meeting held September 21, 2020 be approved as circulated. The motion
                                                                                  CARRIED

2.   BUSINESS ARISING

3.   CORRESPONDENCE

4.   DEAN'S REPORT/REPORT OF SENATE

a)   All items of business from Academic Council were approved at the Senate meeting held October 13th. Most of the meetings discussion was on undergraduate for Winter 2021. There was one member who expressed their unhappiness because they could not meet their students face-to-face. This is not true. There are ways to engage. Dr. Surprenant will be writing a letter to all faculty regarding meeting with students face-to-face. A form must be completed but it is not much to the form.

b)   The Provost has indicated that the search committee for Vice-Provost for EDI is looking at applications and will be making a decision on a short-list over the next couple of weeks. The University community will be asked for feedback.

5.   REPORT OF THE GRADUATE STUDENTS' UNION

a)   The GSU is holding its AGM on 20th October and will ratify clubs/societies during the meeting. Since there was no March 2020 AGM, there are many societies waiting to get ratified. Once these societies are ratified the GSDF process will begin. Moreover, GSU hired a few GradSWEP for the Fall semester, with one in particular, a sustainability coordinator who will work with the university sustainability committee to think about how we can maintain sustainability in this current situation.

6. a) Academic Council Executive

    i. Business Administration

The Faculty of Business Administration is requesting approval of revisions to section 11.7 which removes the caveat that the Graduate Diploma in Business Administration is available on a part-time basis only, and section 11.4.3 which includes a statement that makes it explicit the number of credit hours for the MBA program is 30 credit hours (10 courses).

It was moved by E. Pittman, and seconded by R. Shannahan, that the proposed revisions be approved. The motion

CARRIED

Calendar Revisions are as follows:

11.7 Graduate Diploma in Business Administration

The Faculty of Business Administration offers a course-based Graduate Diploma in Business Administration. ~~The program is available on a part-time basis only.~~

11.4 Programs of Study

The program is a 60 credit hour all-course program. This program requires: 36 credit hours as specified in **Table 1**; plus 24 credit hours selected from **Table 2** including a minimum of 3 credit hours in the area of international business chosen from 9005, 9020, 9030, 9033, 9306, 9326 or another approved international course.

Course exemptions may be considered in accordance with Clause 3. below. In the event that course exemptions are granted, the 60 credit hour program requirement will be adjusted accordingly.

1 The Faculty of Business Administration may consider exemptions for up to 10 (30 credit hours) introductory M.B.A. courses for those applicants who have completed relevant undergraduate courses in Business, Economics, and Statistics. Undergraduate courses will normally only be considered for exemption purposes if they were completed within seven years of the year in which admission to the M.B.A. program is sought and provided the student achieved a grade of 75% or higher in the undergraduate course(s) required for exemption of the relevant M.B.A. course. Only the following introductory M.B.A. courses will be considered for exemption: 8103, 8104, 8106, 8108, 8109, 8204, 8205, 8206, 8207, and 8208.

2. An applicant who has completed a Graduate Diploma in Business Administration from the Faculty of Business Administration will have all courses completed as part of the Graduate Diploma in Business Administration count towards the 60-credit hour M.B.A program.

3. Taking into consideration all of the above information the minimum program requirement for the M.B.A. program is completion of 30 credit hours (10 courses).

4. An applicant who has completed relevant undergraduate courses at institutions external to Memorial University of Newfoundland must submit the following information to the M.B.A. Program Office, Faculty of Business Administration, for evaluation:

o   a detailed course outline for each course to be considered in the application for advanced standing;

o   a description of the method of evaluation used in each such course, the grades received, and the completion dates.

5. The Faculty of Business Administration reserves the right to restrict a student from taking particular M.B.A. elective courses if it is deemed that those courses do not add sufficient value beyond courses that the student has completed at the undergraduate level.

6. A student is required to observe approved co- or prerequisites in scheduling courses. These are indicated in **Table 3**.

7. A student shall successfully complete the requirements of Business 8103 as part of the first 36 credit hours of the program.

ii. Education – New Course 6193

The Faculty of Education is requesting approval of the proposed new course ED 6193 'Project in Educational Technology', and the insertion of this new course under section 11.9 of the University Calendar.

It was moved by E. Pittman, and seconded by A. Hossain, that the proposed new course and its calendar revision be approved. The motion

CARRIED

Calendar revision is as follows:

11.9 Courses

Course descriptions for graduate course in Education are available at www.mun.ca/educ/grad/fee_deadline.php.

A selection of the following graduate courses shall be offered to meet the requirements of candidates, as far as the resources of the Faculty allow.

- 6100 Research Designs and Methods in Education
- 6105 Social and Cultural Difference and Education
- 6106 Popular Culture and Literacy Education
- 6107 Arts Education: Creativity in the Classroom
- 6108 Literacy and Language Education: Sociocultural Perspectives
- 6192 Project in Reading Development and Instruction (6 credit hours)
- 6193 Project in Educational Technology (6 credit hours)
- 6202 Social Context of Educational Leadership
- 6203 Leadership: Theory and Practice
- 6204 Educational Administration: Theory and Practice
- 6205 Educational Policy: Theory and Practice
- 6290 Research and Development Seminar in Educational Leadership Studies
- 6291 Internship in Educational Leadership Studies (6 credit hours)
- 6292 Project in Educational Leadership Studies (6 credit hours)
- 6293 Paper Folio in Educational Leadership Studies (6 credit hours)
- 6300 Teaching and Learning

- 6321 Supervisory Processes in Education
- 6330 Educational Finance
- 6335 Legal Foundations of Educational Administration
- 6390 Research and Development Seminar in Curriculum, Teaching and Learning Studies
- 6391 Internship in Curriculum, Teaching and Learning Studies (6 credit hours)
- 6392 Project in Curriculum, Teaching and Learning Studies (6 credit hours)
- 6393 Paper Folio in Curriculum, Teaching and Learning Studies (6 credit hours)
- 6394 Biographical Explorations of Teaching and Learning
- 6410 Seminar on Philosophical Issues in Educational Policy and Leadership
- 6420 Ethical Issues and Perspectives in Educational Practice and Policy
- 6425 Comparative Perspectives in Public Education, Reform, and Leadership
- 6426 Computer Applications in Educational Administration
- 6427 School Community Partnerships
- 6440 Family-School Relations: Leadership and Policy Implications
- 6461 Graduate Research Writing
- 6462 Cultural Landscapes, Knowledge and Pedagogy
- 6463 Relationships First: Rethinking Educational Engagement *(credit may be obtained for only one of 6463 or 6936)*
- 6465 School Violence: Leadership and Policy Implications
- 6466 Qualitative Research Methods
- 6467 Quantitative Research Methods
- 6468 Critical Approaches to Educational Research
- 6469 Theoretical and Methodological Foundations of Action Research
- 6470 Word and Sentence Level Reading Development and Instruction
- 6471 Text-level Reading Development and Instruction
- 6472 Issues and Interventions in Reading Development and Instruction for Diverse Learners
- 6473 Praxis for Reading Teachers
- 6502 Contexts of Music Education
- 6503 Teaching Music from the Podium
- 6504 Musicianship, Pedagogy, and Learning
- 6590 Research and Development Seminar in Educational Technology
- 6600 Learning and Motivation
- 6602 Curriculum Studies
- 6603 Place, Ecology and Education
- 6610 Research on Computers in the Curriculum
- 6615 Educational Software Prototyping and Evaluation
- 6620 Issues and Trends in Educational Technology
- 6630 Critical Issues in Mathematics Education
- 6632 Current Research in Teaching and Learning of Elementary School Mathematics *(prerequisite: 6630)*
- 6634 Teaching and Learning to Solve Mathematics Problems *(prerequisite: 6630)*
- 6635 Teaching and Learning Geometry
- 6636 Teaching and Learning the Concept of Number and Operations
- 6639 Technology and the Teaching and Learning of Mathematics *(prerequisite: 6630)*
- 6641 Writing in the Primary, Elementary and Secondary Schools
- 6642 Developmental Reading (K-8)
- 6643 Contemporary Issues in Intermediate and Secondary English

- 6644 Drama in Education
- 6645 Literature for Children and Adolescents
- 6646 Literature in the Secondary School
- 6647 Diagnosis and Remediation of Reading and Writing Difficulties
- 6649 Exploring Multiple Literacies
- 6653 Contemporary Issues in Science Education I
- 6655 The Nature of Science and Science Education
- 6658 Teaching and Learning Scientific Concepts, Laws, and Theories
- 6660 Information Technology
- 6661 Applications of Media in Education
- 6662 Research Seminar in Teacher-Librarianship
- 6663 The Organization of Learning Resources
- 6664 Seminar in School Improvement
- 6668 Current Issues in Second Language Education
- 6669 Graduate Seminar in Second Language Teaching and Learning
- 6670 Teaching and Learning Social Studies
- 6671 Research in Social Studies Education
- 6672 Issues and Trends in Social Studies
- 6673 Second Language Teaching, Learning and Curriculum *(credit may be obtained for only one of Education 6673, the former 6665 or 6667)*
- 6674 Research in Second Language Writing Education
- 6675 Current Issues in Rural Education
- 6676 Research and Practice in TESL/TEFL (Teaching English as a Second/Foreign Language)
- 6693 Literacy for the Young Child in Home and School
- 6700 Ethical and Legal Issues in Counselling
- 6701 Issues and Methodologies in Learning and Developmental Research
- 6702 Counselling: Theory and Practice
- 6705 Nature and Development of School Counselling Services
- 6706 Career Education and Career Counselling
- 6707 Assessment for Counsellors
- 6708 Group Counselling: Theory and Practice
- 6709 Assessment of Intelligence and Learning Skills
- 6710 Issues in Development and Implementation of Special Education Policy and Practices
- 6711 Behaviour Modification in the Educational Setting
- 6712 The Nature and Assessment of Behaviour Disorders in Children and Adolescents
- 6713 Educational Applications of Contemporary Cognitive Psychology
- 6714 Principles and Practices in Exceptionality
- 6715 The Theory and Practice of Peer Helping Programs
- 6716 Working with Families and Parents
- 6717 Counselling Adolescents
- 6718 Elementary School Counselling
- 6719 Cultural Issues in Counselling
- 6720 Internship in Counselling Psychology (9 credit hours)
- 6755 Nature and Assessment of Learning Disabilities
- 6801 Foundations of Post-Secondary Programs
- 6802 Adult Learning and Development
- 6803 Research in Post-Secondary Education

- 6804 Leadership and Human Resource Development in Post-Secondary Education
- 6805 Advanced Human Resource Communications
- 6806 Interprofessional Education in the Health Professions
- 6807 Economics and Finance of Post-Secondary Education
- 6822 Foundations of Instructional Design in Post-Secondary Education
- 6823 Principles of Program Design and Development
- 6831 Organization and Administration of Student Services for the Adult Learner
- 6832 Issues and Trends in the Administration of Post-Secondary Education
- 6841 Student Development Theory, Services and Programs in Post-Secondary Education
- 6890 Research and Development Seminar in Post-Secondary Studies
- 6891 Internship in Post-Secondary Studies (6 credit hours)
- 6900-6910 Special Topics (excluding 6909)
- 6909 Narrative Approaches to Teaching, Learning and Research
- 6911 Multiage Education: An Introduction
- 6912-6950 Special Topics (excluding 6913, 6923, 6924, 6927, 6931, 6932, 6936, 6940)
- 6913 Putting Action Research Methodologies into Practice *(prerequisite: 6469 Theoretical and Methodological Foundations of Action Research)*
- 6923 Perspectives in Indigenous Education
- 6924 Decolonizing Pedagogies
- 6927 Digital Game-based Learning
- 6931 Educational Technology Law
- 6932 Intellectual Technology Law in Teaching and Learning
- 6938 Advanced Individual Counselling: Theory and Practice
- 6940 Administration of Student Services in Post-Secondary Education

iii. Education – Educational Technology Calendar Revisions

The Faculty of Education is requesting approval of revisions to section 13.8.5 of the University Calendar which makes changes to the program route options for students enrolled in the M.Ed. (Educational Technology) program. The proposed changes will better align with current MUN graduate program routes and will allow the program group to be more flexible in implementing new curricular changes in the future. This program is offered in conjunction with Cape Breton University, and was approved by their administration September 27, 2019.

It was moved by E. Pittman, and seconded by C. Badenhorst, that the proposed revisions be approved. The motion

CARRIED

Calendar Revisions are as follows:

13.8.5

    a) Admission Requirements

       Admission to the program is competitive and selective.

       Selection into the program is determined by an applicant's profile which would normally include such criteria as previous academic performance, related work experience, and relevant educational technology experience. More detailed

information may be found on the Faculty of Education website.

b) Program Requirements

i) all candidates for the Master of Education (Educational Technology) <u>shall be required to complete:</u> ~~must complete E6100 Research Designs and Methods in Education (3 credit hours).~~

<u>6100 Research Designs and Methods in Education (3 credit hours) 6610 Research on Computers in the Curriculum (3 credit hours) 6620 Issues and Trends in Educational Technology (3 credit hours) CBU EDUC5105 Designing Web-Based Learning (3 credit hours) CBU EDUC5131 Digital Citizenship in a Global Community (3 credit hours)</u>

ii) <u>candidates on the comprehensive course route must complete:</u>

a) <u>two courses from the following MUN closed electives:</u>

<u>6426 Computer Applications in Educational Administration (3 credit hours)
6615 Educational Software Prototyping and Evaluation (3 credit hours) 6802 Adult Learning and Development (3 credit hours)
6822 Foundations of Instructional Design in Post Secondary Education (3 credit hours)
6823 Principles of Programme Design and Development (3 credit hours)
6927 Digital Games Bases Learning (3 credit hours)</u>

b) <u>two courses from the following CBU closed electives:</u>

<u>EDUC5101 Assessment of Software and IT Applications for Education (3credit hours)
EDUC5103 Integration of Instructional Design for K-12 (3 credit hours) EDUC5106 Technology Planning for Educational Environments (3 credithours
EDUC5107 Information Management in Education Environments (3 credit hours)</u>
c) <u>6590 Research and Development Seminar in Educational Technology in Education (3 credit hours)</u>

~~six credit hours selected from E6610, E6615, E6620;~~

~~twelve credit hours selected from CBU EDU 5101, EDU 5103, EDU 5105, EDU 5106, EDU 5107; EDU 5131;~~

~~three credit hours from E6426, E6802, E6822, E6823, E6927 or from other Memorial University, Faculty of Education~~

~~graduate course offerings as deemed appropriate for each candidate's program and approved by the program steering committee;~~

~~additional credit hours appropriate to a candidate's program, and approved by the program steering committee, to be chosen from graduate course offerings at Memorial University, CBU, or any other university to complete the required 30 credit hours for the comprehensive course route;~~

iii) candidates on the project route must complete:

a) one course from the following MUN closed electives:

6426 Computer Applications in Educational Administration (3 credit hours)
6615 Educational Software Prototyping and Evaluation (3 credit hours) 6802 Adult Learning and Development (3 credit hours)
6822 Foundations of Instructional Design in Post Secondary Education (3 credit hours)
6823 Principles of Programme Design and Development (3 credit hours)
6927 Digital Games Bases Learning (3 credit hours)

b) one course from the following CBU closed electives:

EDUC5101 Assessment of Software and IT Applications for Education (3 credit hours)
EDUC5103 Integration of Instructional Design for K-12 (3 credit hours) EDUC5106 Technology Planning for Educational Environments (3 credit hours)
EDUC5107 Information Management in Education Environments (3 credit hours)

c) 6193 Project in Educational Technology (6 credit hours)

iv) candidates on the thesis route must complete three credit hours from:

CBU EDUC5101 Assessment of Software and Information Technology Applications for Education (3 credit hours)
CBU EDUC5103 Integration of Instructional Design for K-12 (3 credit hours) CBU EDUC5106 Technology Planning for Educational Environments (3 credit hours)
CBU EDU5107 Information Management for Educational Environments (3 credit hours)

~~E6610 Research on Computers in the Curriculum (3 credit hours)~~

~~E6615 Educational Software Prototyping and Evaluation (3 credit hours) E6620 Issues and Trends in Educational Computing (3 credit hours)~~

~~nine credit hours selected from the core elective CBU courses approved for this program:~~

~~CBU EDU 5101 Assessment of Software and Information Technology Applications for Education (3 credit hours)~~
~~CBU EDU 5103 Integration of Instructional Design and Information Technology~~
~~(3 credit hours)~~
~~CBU EDU 5105 Designing Web-based Learning (3 credit hours)~~
~~CBU EDU 5106 Technology Planning for Educational Environments (3 credit hours)~~
~~CBU EDU 5107 Information Management for Educational Environments (3 credit hours)~~
~~CBU EDU 5131 Digital Citizenship (3 credit hours)~~

~~Three credit hours from E6822, E6823, E6802, E6426, E6927 or from other Memorial University, Faculty of Education graduate course offerings as deemed appropriate for each candidate's program and approved by the program steering committee~~

c) normally, candidates will be permitted to register for 6590 only after all other course requirements have been met.

d) candidates who have successfully completed the CBU graduate diploma in Educational Technology can receive up to 12 advanced standing credit hours appropriate to their degree option (nine CBU EDU course credit requirements for the thesis route or twelve CBU EDU course credit requirements for the comprehensive course route). Courses which qualify for transfer include CBU EDU 5101, EDU 5103, EDU 5105, EDU 5106, EDU 5107, EDU 5131.

e) thesis route candidates will be subject to Theses and Reports of the School of Graduate Studies, Memorial University of Newfoundland, supervised by a faculty member at Memorial University, and where feasible co-supervised by a CBU faculty member.

* *For the convenience of many of our students who are studying part time and/or at a distance, this program is delivered by distance formats, including web-based/WebCT format, teleconferences, and traditional correspondence (reading packages, videos, mailed assignments, etc.). Some courses are available on campus with face-to-face delivery, and students who are studying full time and/or are present on campus are eligible for fellowships and other benefits of full time study*

iv) Medicine – New Course – 6226

The Faculty of Medicine is requesting approval of new course MED 6226

'Postcolonial theory: Considering the "Other" in science, medicine and bioethics', and the insertion of this new course under section 32.2.3 of the University Calendar.

It was moved by E. Pittman, and seconded by I. Inwang, that he proposed new course be approved. The motion

CARRIED

The Calendar revisions are as follows:

32.2.3 Graduate Courses

- 6030-6050 Special Topics
- 6070 Seminars in Physiological Instrumentation
- 6075 Human Physiology, Performance and Safety in Extreme Environments (HSPE)
- 6090-6101 Special Topics
- 6102 Critical Theory in Health and Society
- 6103-6119 Special Topics
- 6127 Immunology I
- 6128 Immunology II
- 613A/B Advanced Immunological Methods *(same as the former 6130)*
- 6131-6139 Special Topics
- 6140 Basic Cardiovascular and Renal Physiology
- 6141 Cardiovascular/Renal Techniques
- 6142 Selected Topics in Cardiovascular and Renal Physiology
- 6143 Cardiovascular Anatomy
- 6144 Current Concepts in Cardiovascular and Renal Pathophysiology
- 6150 Principles of Scholarly Writing for Rural Doctors (may be delivered outside the regular semester timeframe)
- 6151 Principles of Research for Rural Doctors (may be delivered outside the regular semester timeframe)
- 6180 Structure, Function and Pharmacology of Muscle
- 6190 General Pharmacology
- 6192 Pharmacology of Receptors and Receptor Effector Coupling Processes
- 6193 Advanced Topics in Neuroscience
- 6194 Advanced Topics in Physiology
- 6195 Neurobiology of Nervous System Diseases
- 6196 Systems Neuroscience
- 6197 Cellular Neuroscience
- 6198 Neuroanatomy for Graduate Students (accelerated format)
- 6199 Health Sciences: Writing and Grantsmanship
- 6200 Biostatistics I *(credit may be obtained for only one of MED 6200 or MED 6262)*
- 6220 Introduction to Community Health
- 6225 Health Inequities and the Social Determinants of Health
- 6226 Postcolonial theory: Considering the "Other" in science, medicine and bioethics
- 6250 Basic Clinical Epidemiology
- 6255 Clinical Research Design
- 6260 Applied Data Analysis for Clinical Epidemiology
- 6262 Biostatistics in Clinical Medicine *(credit may be obtained for only one of MED 6200 or MED 6262)*

b)   SGS Diversity Ad hoc Committee

Dr. Surprenant reported that the document circulated to members for information references updates for Fall 2020. The Committee has been meeting every couple of months, trying to think about barriers of access and support for graduate education and equity deserving groups, as well as working with other groups to help on campus to make the University and community a more inclusive place. The report refers to what the Committee has been engaged in over the past year.

7. ANY OTHER BUSINESS

   a. Deans' Council, EDI Statement

   The Deans' Council, EDI Statement, was circulated to members for information. It states particular goals and affirms the Deans commitment to, and accountability to the reflection, learning, collaboration, leadership, and change that this work will require.

8. NOTICE OF MOTION

9. ADJOURNMENT

   The meeting adjourned at 4:30 p.m.

_____   _____
Aimée Surprenant, Chair   Echo Pittman, Secretary